

COURIER

Typical Job role

Delivery drivers use light vans, cars, utilities, motor bikes, scooters and bicycles to pick up and deliver goods, usually over short distances. A delivery driver may perform the following tasks:

- drive the vehicle into position for loading or unloading
- assist with loading or unloading to make sure goods are correctly stowed
- check loading documents
- plan the shortest delivery route and drive the vehicle to the destination
- use a two-way radio, and possibly data screens in some vehicles, to keep in contact with the depot or base
- arrange unloading and obtain a receipt for goods delivered
- handle cash and give correct change to customers
- report vehicle maintenance needs
- hand-deliver goods.

Job outlook

After some growth in the five years prior to February 2007 (10.2%), the future job growth according to the DEWR job prospects matrix is for slight growth. ABS Labour Force Survey show road freight transport jobs (DEWR classification) at a 1.8% growth rate per annum to 2011/12

Alternate job title

Messenger

Same day delivery

Key bodies

- Australian Automobile Association
- Australian Road Train Association
- Australian Trucking Association
- Bus and Coach Association
- Bus Industry Confederation
- Federal Chamber Of Automotive Industries
- National Roads and Motorists Association
- Royal Automobile Club
- Association of Professional Engineers, Scientists and Managers, Australia
- Australian Manufacturing Workers' Union
- Australian Rail, Tram and Bus Union
- Australian Services Union
- Australian Workers Union

Nationally Recognised Training

Certificate II Transport and Logistics (Road Transport) TLI20207

Job roles that may lead to the occupation

Job roles within Transport & Logistics

Store person

Forklift driver

Furniture removalist

Truck offsider

Leaflet and newspaper delivery

Job roles external to Transport & Logistics

Sales person

Possible career paths

Job roles within Transport & Logistics

Truck driver

Interstate courier

Freight driver

Chauffer

Taxi driver

Driving instructor

Job roles external to Transport & Logistics

Medical courier

Postage worker

Sales representative

Summary of Key Skills

- Vehicle inspection and driving
- Route planning and navigation
- Delivery documentation
- Infotechnology use
- Fatigue management
- Communication
- Occupational Health and Safety
- Teamwork

Licensing

No occupational requirement, though a drivers license for the class is essential

COURIER		Warehousing & Storage	Road Transport	Stevedoring	Rail & Infrastructure	Logistics Operations	Maritime	Aviation
T & L SECTORS								
TRANSFERABILITY OF JOB ROLE SKILLS & KNOWLEDGE TO OTHER T & L ROLES								
Job specific skills								
Sector specific skills								
Transport & logistic industry skills								
Carry out vehicle inspection								
Plan and navigate routes								
Cross industry skills								
Drive vehicle								
Drive light rigid vehicle								
Participate in workplace communication								
Carry out workplace calculations								
Use communication systems								
Process workplace documentation								
Follow OH&S procedures								
Conduct housekeeping activities								
Apply fatigue management strategies								
Work effectively with others								
Use infotechnology devices and computer applications in the workplace								
Despatch hand								
Picker & packer								
Stores assistant								
Despatch clerk								
Forklift driver								
Stores person								
Stock/inventory controller								
Courier/ delivery driver								
Bus driver								
Furniture removalist								
Freight driver (dangerous goods) driver								
Semi trailer driver								
Stevedore								
Crane operator								
Infrastructure maintenance worker								
Terminal operator								
Shunter / marshaller								
Locomotive driver								
Train controller								
Freight forwarder								
Coxswain								
Marine engine driver (grade 2)								
Master (class 5)								
Baggage handler								
Cabin crew								
Check in & customer service officer								
Ground service operator								

◆ Indicates potential portability of skill and/or knowledge